

POSITION: Director of Children Ministry
(Birth through 5th Grade)

ACCOUNTABLE TO: Senior and Associate Pastor

SUPERVISES: Nursery Coordinator

DESCRIPTION: The Director of Children Ministry is responsible for the leadership and direction of a well-rounded, relational program for children, birth through fifth grade, and their families. The goal of the ministry is to reach children in the church and community with the gospel of Christ by teaching them *they are loved by God, disciples of Christ, and called by God to have the heart and hands of a servant.* This position supports parents and guardians in their role as spiritual mentors in the home.

DUTIES:

1. Provides spiritual guidance to children, their leaders, parents and guardians which includes the administration/coordination/planning/communication/evaluation of comprehensive children's ministry, focusing on the spiritual formation of children as disciples of Jesus Christ, including, but not limited to, Sunday School (year round), Children's Church for 4 and 5 year olds (year round), Vacation Bible School (summer, one week), Confirmation (January through May).
2. Supervises and trains the nursery coordinator and nursery workers; assists as needed.
3. Participates on worship planning team and leads teaching time for children in worship services.
4. Hospital visitation in regard to Galloway children, including new births. New parents and baby information shared with Senior Pastor and staff.
5. Enlists, trains, and supervises volunteers for all facets of activities geared for children's spiritual formation.
6. Serves as advocate for children within the church and community. Communicates children's issues and concerns to the pastoral staff, congregation, and appropriate community and governmental boards and agencies.
7. Implements policies and procedures to ensure a safe environment for children.
8. Communicates with Childcare Center staff to coordinate events, facilities, policies, etc... affecting both the church and the Childcare Center.
9. Performs other duties as required.

QUALIFICATIONS:

Requires a Bachelors degree or equivalent experience and a minimum of three (3) years of experience in ministry with children. A degree in education, Christian education, or a related field preferred. It is recommended that the candidate is bilingual, English and Spanish.

In addition to formal training and education, the position requires the spiritual gifts of administration, evangelism, and shepherding; a passion for seeing children come to know, love, and follow Christ; organizational skills; the ability to delegate and equip others for ministry; ability to develop long-term ministry vision; and good communication skills.