



## Children's Ministry Program Director

Job Description

Full-Time

Drafted 11/1/24

**Objective:** Develop and lead programs that equip leaders for ministry with children (elementary) and their families. Lead CYMT children and family grant initiatives. Support CYMT efforts to develop resources for parents/caregivers and youth in marginalized communities.

**Supervision:** The Children's Ministry Program Director reports to the Sr. Director of Strategic Development and works with all CYMT staff to accomplish the CYMT mission.

### **Responsibilities:**

- **Educational Program Development**

- Oversee the Children and Family educational concentration tracks by:
  - Collaborating with the CYMT Graduate and Certificate teams to develop children and family ministry-based educational tracks.
  - Develop educational modules (workshops, classes, courses, webinars, etc) in Children and Family Ministry
- Adapt the CYMT Youth Ministry Practicum Workbook into a Children and Family Ministry Workbook
- Teach and facilitate workshops and classes inside and outside of the CYMT community.
- Ensure culturally competent support (coaches, materials, programs) for current and future children and family ministry students and ministry partners.

- **Current Children and Family Grant Initiatives**

- Recruit and lead a Children and Family Ministry Design Team that:
  - Researches parental anxieties related to faith formation, discovers age-appropriate reflection methods, and understands how different sociocultural contexts impact parental roles.
  - Designs and prototypes curriculum and programs with local congregations
- Recruit and support congregations prototyping congregational ministry that bridges faith formation at home
- Create tools and resources that equip parents/caregivers for theological dialogue with their children and youth at home
- Develop and prototype a curriculum to connect children more deeply to worship

- **Relational Networking & Recruitment**

- Build relationships and bridges between CYMT and key individuals and organizations who can help us accomplish our mission with children and families.
- Support and participate in CYMT's recruiting, marketing, and sales efforts by promoting CYMT's programs and resources
- Represent and promote the CYMT at ministry training events



- Annually recruit 3-4 Children and Family students into our programs.
- Use HubSpot systems and tools to track your network contacts.

**Qualifications:**

- 8+ years of children and family ministry experience in a church or non-profit setting
- Undergraduate degree in a relevant field
- Masters degree in theology or related field (preferred)
- Experience teaching and training ministry leaders
- Demonstrated relational network and networking capabilities
- Experience in engaging in cross-cultural dialogue
- Proven strong verbal and written persuasive communication skills

**Expectations:**

- Gifts and passion for developing others
- Passion for the mission of CYMT and alignment with our core values and statement of faith
- Commitment to a culture of DEIB.
- Commitment to collaborative teamwork in a remote working environment
- Ability to gather in person with other staff members for strategic planning and relationship building at least twice a year.
- Some travel will be required for recruiting and teaching.

**Location:** CYMT is a remote working environment with our operational office in Brentwood, Tennessee. We have staff located across the country.

**Grant Funded Position:** This position is funded by a Lilly Endowment, Inc. grant through December 31, 2029. CYMT intends to make the position permanent on our staff, which will require additional grant funding and/or sustainable income from the project.

**How to apply:** Interested applicants should submit an application with resume and cover letter at <https://www.cymt.org/job-openings>